

Request for Expressions of Interest for

Consultants' company delivering services in preparation of documents for establishing a Central Disability Certification Coordination Unit

Ref.no. MK/SIAP # 2.1.1

Republic of North Macedonia
Social Insurance Administration Project (SIAP)
IBRD Loan No. 9036-MK
Project ID No. P170343

Consulting Services: Consultants' company delivering services in preparation of documents for establishing a Central Disability Certification Coordination Unit (CDCCU)

Expressions of Interest

Republic of North Macedonia has received loan from the International Bank for Reconstruction and Development (IBRD), and intends to apply part of the proceeds of this loan to payments under the contract no.: MK/SIAP # 2.1.1 for Consultants' company delivering services in preparation of documents for establishing a Central Disability Certification Coordination Unit (CDCCU).

The scope of this consultancy includes preparation of documents for establishing a Central Disability Certification Coordination Unit including design and development of business processes, specification for technical equipment, define the required human capacity, system of monitoring, evaluation, licensing, supervision, control, detailed investment plan and draft law for establishing CDCCU and amendments to all laws dealing with disability assessment.

The detailed TOR (Terms of reference) for the assignment is posted on the website of the Ministry at www.mtsp.gov.mk (<http://mtsp.gov.mk/siap-proekt-za-administriranje-na-socijalnoto-osiguruvanje.nspj>)

The consultant firm shall possess the following relevant qualification

- Proven experience and verifiable track-record in providing services in the public sector at national level in the past five years,
- Proven expertise in at least one assignment in national health or social system in the past five years;
- Experience in process management that successfully engages a wide range of stakeholders to share insights and expertise in a timely and efficient manner;
- Proven experience related to design and develop of business processes or design of organizational structures in the past five years;
- ISO 9001 valid certificate;
- Human capacity-at least 10 number of employees on a regular basis

The Ministry of Labor and Social Policy of the Republic of North Macedonia (MLSP) now invites eligible consultants to indicate their interest in providing the services. Interested consultants must provide information indicating that they are qualified to perform the services (company portfolio, description of similar assignments, experience in similar conditions, etc.).

Consultants may associate to enhance their qualifications. The “association” may take the form of a Joint Venture or a sub consultancy. In case of a Joint Venture (JV), all members of the JV will be evaluated jointly for the purpose of short listing and shall be jointly and severally liable for the assignment and shall sign the contract in case of award is made to that JV group. The qualifications of the sub-consultant shall not be taken into consideration. Interested consultants should clearly indicate the structure of their “association” and the duties of the partners and sub consultants in their application. Unclear expression of interests in terms of “in association with” and/or “in affiliation with” and etc. may not be considered for short listing. Keeping one expression of interest per firm as principle, a consultant firm may decide whether it wishes to participate as a sub consultant or as an individual consultant or as a partner in a joint venture. Please note that a firm shall submit only one EOI in the same selection process either individually as a consultant or as a partner in a joint venture. No firm can be a sub consultant while submitting an EOI individually or as a partner of a joint venture in the same selection process. A firm, if acting in the capacity of sub consultant in any consultant or JV, may participate in more than one consultant, but only in the capacity of a sub consultant.

Selection method and contract: The selection method is QCBS- Quality and Cost Based Selection and the contract shall be Lump Sum according to the World Bank Procurement Regulations for Investment Project Financing (IPF) Borrowers – Procurement in IPF of Goods, Works, Non-Consulting and Consulting Services, (Regulations) issued in July 2016, revised November 2017 and August 2018, www.worldbank.org.

Interested consultants may obtain further information from 08.30 to 16.30 hours at the following contact details: Maja Bundaleski, Procurement officer; E-mail: maja.bundaleski@mtsp.gov.mk.

Expressions of interest should be delivered by mail on the following mail address: maja.bundaleski@mtsp.gov.mk.

Final date for submission of expression of interest is February 5, 2021 at 16:00 hrs